



Premium Accounting Solution Ltd  
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email. info@pas2008.co.nz  
add. Unit 9, 88 Cook St, Auckland Central  
PO Box. 90176, Auckland Mail Center

Full Name \_\_\_\_\_ IRD Number \_\_\_\_\_  
Home Address \_\_\_\_\_  
Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_ Email \_\_\_\_\_  
Drivers Licence or Passport No. \_\_\_\_\_ Driver Licence/Passport ID attached :

#### Declaration

- ❖ I certify that the IRD number given above is my own.
- ❖ I authorise **Premium Accounting Solution Limited** to act as my tax agent and to obtain my information from Inland Revenue on my behalf.
- ❖ I instruct **Premium Accounting Solution Limited** to request my Personal Tax Summary and supplied all information necessary to carry out such services, and I am responsible for the accuracy and completeness of such information. I certify that my Personal Tax Summary as requested from the Inland Revenue Department by **Premium Accounting Solution Limited** is true and correct.
- ❖ I have supplied all of my interest, dividends, overseas income or Maori authority income details and I have no other income apart from salary or wages.
- ❖ I am a New Zealand resident for tax purposes for full year- ask our consultant if you are unsure.
- ❖ I do not owe any arrears of tax or Child Support.
- ❖ I agree to the following fee structure and agree to pay this fee for the service provided by **Premium Accounting Solution Limited** in requesting my Personal Tax Summary.
- ❖ I authorize Inland Revenue Department to transfer the scaled processing fee per the schedule below, which is to be deducted from my tax refund and paid to the nominated account of **Premium Accounting Solution Limited**.

If your total refund turns out to be	Processing cost will be (incl GST)
less than \$50 or no refund	Free
more than \$50 and less than \$100	\$30
more than \$100 and less than \$200	\$40
more than \$200 and less than \$300	\$60
more than \$300 and less than \$500	\$110
more than \$500 and less than \$600	\$140
more than \$600 and less than \$1000	\$200
more than \$1000 and less than \$1500	\$280
Over \$1500	\$340

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please send the completed form to: PO BOX 90176, Auckland Mail Center

#### DISCLAIMER OF LIABILITY

We have not performed an audit or review and therefore neither we nor any of our employees accept any responsibility for the accuracy of the information from which the Return has been prepared. Further, the Return has been prepared at the request of and for the purposes of our client only and neither we nor any of our employees accept any responsibility on any ground whatsoever including liability in negligence, to any other person.

**Please note: Your refund cheque will be sent to your above address. The processing time is completely determined by the Inland Revenue Department who take approximately 45 working days.**